

JAZZ IT UP



27-30 April 2022
Great Wolf | Mason, Ohio
www.ogsconference.org

The OGS 2022 Conference, Jazz It Up, promises to offer innovative genealogical sessions and workshops to over 500 eager attendees looking for products and services to supplement their educational experience at the conference. Exhibitors are an integral part of our conference and we are here to help you stage a successful exhibit. Each exhibitor receives:

- An 8' by 8' booth, including one 6' draped table and two chairs
- Company listing and 50 word product/service description in the conference syllabus and a link on the conference website to your home page
- One complimentary conference registration and digital syllabus

Payment and all paperwork is due before exhibitor registration is considered complete and table assignments made. Table assignments are on a first-come, first-served basis. OGS reserves the right to change table assignments when such action is deemed in the best interest of the total exhibition. Each exhibitor is encouraged to have at least one attendant in their space during exhibit hall hours.

EXHIBIT DATES AND HOURS

EXHIBIT SETUP

Wed 27 April 12 to 6 PM

EXHIBIT HOURS

Thurs 28 April 9 AM – 5 PM

Fri 29 April 8 AM – 6 PM

Sat 30 April 8 AM – 3 PM

EXHIBITOR SALES

Exhibitors who wish to sell products at the conference must have an Ohio Transient Vendor's License. Licenses are available from the Ohio Department of Taxation at http://www.tax.ohio.gov/portals/0/sales_and_use/st_st1t12_09.pdf. OGS will not be held responsible for any violations of this requirement.

CANCELLATION POLICY

Cancellation requests must be submitted in writing to the exhibit chair at ogsconference@ogs.org. Written requests received before 15 February 2022 will receive a refund, minus a \$50 administrative fee.

Exhibitors must stop at the registration desk prior to setup. Please send a 50-word description of your organization, product, or service to ogsconference@ogs.org by 1 February 2022.

Exhibitor space fee due by 15 Feb 2022

- Tabletop (Vendor)\$ 75
- Additional tables (Vendor)\$ 65
- Tabletop (Nonprofit/OGS Chapter).....\$ 50

Exhibitor space fee after 15 Feb 2022

- Tabletop (Vendor)\$ 85
- Additional tables (Vendor)\$ 75
- Tabletop (Nonprofit/OGS Chapter).....\$ 60
- Electricity\$ 45
(Free for those who bring their own power cords and strips. Must advise by 1 April 2022.)

ORGANIZATION _____

CONTACT _____

TITLE _____

ADDRESS _____

CITY/STATE/ZIP _____

TELEPHONE _____

FAX _____

E-MAIL _____

WEBSITE _____

METHOD OF PAYMENT

Check/Money Order Enclosed (payable to OGS 2022 Conference)

Credit Card: MasterCard VISA Discover Amex

NUMBER _____

EXP DATE _____

CVV _____

SIGNATURE ON CARD _____

Total Due _____

Please send completed application and method of payment to:
OGS 2022 Conference, 611 State Route 97, West Bellville OH 44813
Phone: (419) 886-1903 | Fax: (419) 886-0092